



Chula Vista Elementary School District
Ella B. Allen Elementary School
Together, we soar!



Mr. John E. Greenwell, Principal
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REPRESENTATIVES NEEDED

July 31, 2021

Dear Allen Legal Parents/Guardians,

Please complete the **online Nomination Form** found at www.allenelementary.org if you are interested in serving as a representative for the Allen Elementary ELAC (English Learner Advisory Committee), SSC (School Site Council), DAC (District Advisory Committee), DELAC (District English Learner Advisory Committee). Please review the requirements for each position below:

ELAC - English Learner Advisory Committee serves as the elected representatives and parent voice for children identified as English Learners. Please note that it is a state requirement for a legal parent/guardian to have a child identified as an English Learner in order to serve as a voting member of ELAC, an officer of Allen's ELAC, and the school representative or alternate of the district's **DELAC**. These positions are one year terms. Besides being a voting member, ELAC members are also eligible to serve one-year terms as President, Vice President, and Secretary for Allen's ELAC. Elections will be held at the August 9th ELAC meeting for the vacant DELAC representative and alternate positions and the ELAC officer positions. This meeting will be held online and in-person in room 201 from 3 pm to 3:30 pm on Monday, August 9, 2021.

SSC - School Site Council is the school organization responsible for overseeing and monitoring the Local Control Accountability Plan (LCAP) and the Local Control Funding Formula (LCFF), the monies that support the plan. The SSC committee participates in the development, monitoring, and approval of the School Plan for Student Achievement (SPSA), the Comprehensive School Safety Plan (CSSP), and provides input regarding the school budget. In addition, the SSC is responsible for creating and monitoring a communication plan involving parents, the Board of Education, staff, and members of the community. SSC bylaws specify that parent representatives serve a 2-year term. We have currently one opening for this year's SSC for 1 parent representative. Any legal parent/guardian whose child attends our school and is not a paid employee on staff at the school site is eligible to be an SSC parent representative. Elections will be held at the August 9th SSC meeting for the vacant DAC representative and alternate positions and the SSC officer positions. This meeting will be held online and in-person in room 201 from 3:30 pm to 4:15 pm on Monday, August 9, 2021.

DAC - District Advisory Committee is a committee comprised of legal parents/guardians to advise the district on state-mandated matters and elevate the voice of parents. These meetings are held once a month on Tuesdays, 12:00-2:00 virtually. DAC is a District-level committee made up of parents, staff and community leaders who advise the Board of Education and District staff on behalf of Title I compensatory education program participants. Title I is a federally funded program that addresses the academic needs of under-performing students. Each school site annually elects one parent representative and a parent alternate to vote if the representative is absent. DAC provides communication, information, and training for School Site Councils. Presently, there are 25 schools with schoolwide Title I programs in the District. Elections will be held at the August 9th SSC meeting for the vacant DAC representative and alternate positions and the SSC officer positions.

DELAC - District English Learner Advisory Committee is made up of representatives from each school's English Learner Advisory Committee (ELAC), a school-based committee required if there

are more than 21 English Learners at that school. The Committee's role is to advise the district on programs and services for English Learner students. For more information, contact your school principal or ELAC chair. These meetings are held once a month on Tuesdays, 12:00-2:00 virtually. Elections will be held at the August 9th ELAC meeting for the vacant DELAC representative and alternate positions and the ELAC officer positions.

SSC, ELAC, and DAC/DELAC Member Nomination Forms are **due** by the close of business day on Friday, August 6, 2021 and elections will take place the week on August 9, 2021 at the ELAC meeting (for school ELAC and DELAC positions) and at the SSC meeting (for SSC and DAC positions).

Again, the ELAC meeting will be both in-person and online on Monday, August 9th from 3 to 3:30 pm. The SSC meeting will be both in-person and online on Monday, August 9th from 3:30 to 4:15 pm.

Please speak to Mr. Greenwell with any questions by contacting him at the school office at (619) 479-3662 or sending him an email at john.greenwell@cvesd.org.

If you are interested in serving in one of these capacities, please note the following:

- Please complete the **online Nomination Form** found at www.allenelementary.org if you are interested in serving as a representative for the Allen Elementary ELAC (English Learner Advisory Committee), SSC (School Site Council), DAC (District Advisory Committee), DELAC (District English Learner Advisory Committee) no later than Friday, August 6 by 5:00 pm.
- Monday, August 9 at 3:00 pm is the first official ELAC meeting and the meeting will be available virtually via Zoom (link is posted on the school blog at allenelementary.org) and in-person in room 201. Elections for vacant ELAC officer positions and DELAC representatives/alternates will be at this time.
- Monday, August 9 at 3:30 pm is the first official SSC meeting and the meeting will be available virtually via Zoom (link is posted on the school blog at allenelementary.org) and in-person in room 201. Elections for vacant SSC officer positions and DAC representatives/alternates will be at this time.

If you have any questions regarding this or need additional information, please contact the school office. Thank you for considering to serve your school community.

Sincerely,

Mr. John Greenwell, M.S.Ed.
Principal