



Chula Vista Elementary School District  
**Ella B. Allen Elementary School**

*Together, we soar!*

**Mr. John Greenwell, Principal**

[www.allenelementary.org](http://www.allenelementary.org)



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4300 Allen School Lane, Bonita, CA. 91902 • (619) 479-3662 Phone • (619) 267-6237 Fax

Friday, August 21, 2020

Greetings Allen Families and Friends,

I wanted to communicate **some minor changes and updates** to the timeline of school events that will be occurring over the next few days in preparation for the start of our new school year. Please continue to follow our blog for regular updates at <https://allenelementary.org/>.

**Friday, August 21<sup>st</sup>** – Parents should receive an email with **notification of your child’s teacher**. Class lists will also be posted near the office at **6 pm** on 8/21.

**now to August 27<sup>th</sup>** – Parents may complete **waivers** online indicating a need for technology devices such as laptops and wifi hot spot devices on the school blog. Please note that you must complete the waiver in advance and wait to be notified that a device is ready for your family before coming to pick a device up. The links for the waivers will become inactive after August 27<sup>th</sup>. *There is a limited supply of laptops and wifi hot spots remaining.*

**August 24<sup>th</sup> to August 27<sup>th</sup>** – **Virtual verification of residency** continues online. School office continues virtual service by phone calls and email. Parents may also come in person 8/24 to 8/27 (Monday through Thursday) from **8 am to 11 am** and **1 pm to 3 pm** for in-person assistance at the table outside of the school office. Please follow all safety guidelines and directives, such as wearing a mask and physical distancing. Online verification of residency is preferred. You will receive an email confirmation when this is complete.

**August 25<sup>th</sup> to 28<sup>th</sup>** – **Professional Development and preparation days for teachers.**

**Friday, August 28<sup>th</sup>** – **Virtual Kindergarten Orientation at 9 am**. Please look for a link to this live meeting in your email and on the blog. This session will be recorded as well. By participating in this meeting, you agree to the recording of the live session.

**Friday, August 28<sup>th</sup>** – Anticipated wifi hotspot / laptop **device distribution from 2 pm to 4 pm**. **Please be sure you have completed the waivers online and received confirmation from the school before coming to pick up a device.** We will do our best to provide this for our families with the limited supply we have.

**Saturday, August 29<sup>th</sup>** – Anticipated wifi hotspot / laptop **device distribution from 9 am to 12 noon**. **Please be sure you have completed the waivers online and received confirmation from the school before coming to pick up a device.** We will do our best to provide this for our families with the limited supply we have.

**August 31<sup>st</sup>** – **First Day of School** occurs for all students **online, starting at 8:50 am for all students**. No classes will be held at Allen’s campus.

More details regarding **curriculum and materials distribution** for all grades and our virtual **“Back-to-School Curriculum Night”** will also be coming soon. Please note that this is tentative timeline and that dates may change, but updates will be communicated in a timely manner. Be well, Eagles!

Thank you,

Mr. John Greenwell, M.S. Ed.  
Principal